

## King's School Admissions Policy - September 2018

***July 2017 update: Please note that due to delays on our permanent site we have to adjust our PAN for admission in September 2018 down from the agreed figure of 150 following statutory consultation, to 100. As the school is to remain on the temporary Portslade site for most of the 2018-19 academic year all references to 'the school' and 'the main entrance to the school' refer to the Portslade temporary site, rather than the West Blatchington permanent site. Our Sixth Form opening has been delayed and we will not be admitting students to our Sixth Form in September 2018***

This policy was amended following statutory consultation.

This admissions policy reinforces the educational vision upon which King's School has been established. The school will be inclusive, will meet the individual needs of all learners and will be based on the tenets and beliefs of the Church of England. It will, through its admissions, promote understanding among students of all mainstream Christian churches.

Please note that from September 2018 all references to 'the school' and 'the main entrance to the school' refer to the West Blatchington permanent site, rather than the Portslade temporary site.

### **Published Admission Number (PAN)**

The agreed admissions number for Year 7 of the school will be 150 for 2017. That number of places will be offered in Year 7 annually.

### **Statement of Special Educational Need**

All children with a statement of Special Educational Need that identifies King's School as the named school will be offered a place.

### **Oversubscription criteria**

Where the number of applications for admission is greater than the number of places available for any given intake, the following over-subscription criteria will apply, in the priority order set out below:

- 1.** Looked-after children or children who were previously looked-after, including those that have been adopted or been subject to a residence or guardianship order.
- 2.** Children for whom it is essential to be admitted to this school because of special circumstances to do with significant medical or social needs evidenced by written professional advice from a doctor, social worker or other health professional, explaining why these needs can realistically only be met by King's.
- 3.** Children whose parents have been granted Founders' status by the Secretary of State.
- 4.** Children who, on the date of admission, will have a sibling on the roll of the school. Sibling means a full, step, half, adopted or fostered brother or sister, but not cousin, who will be living permanently with them at the same address at the date of their entry to the school; the school may require proof of relationship. The exception to this is the siblings from the school's

Founding Year: siblings of the founding Year 7 will be given sibling priority regardless of where they live.

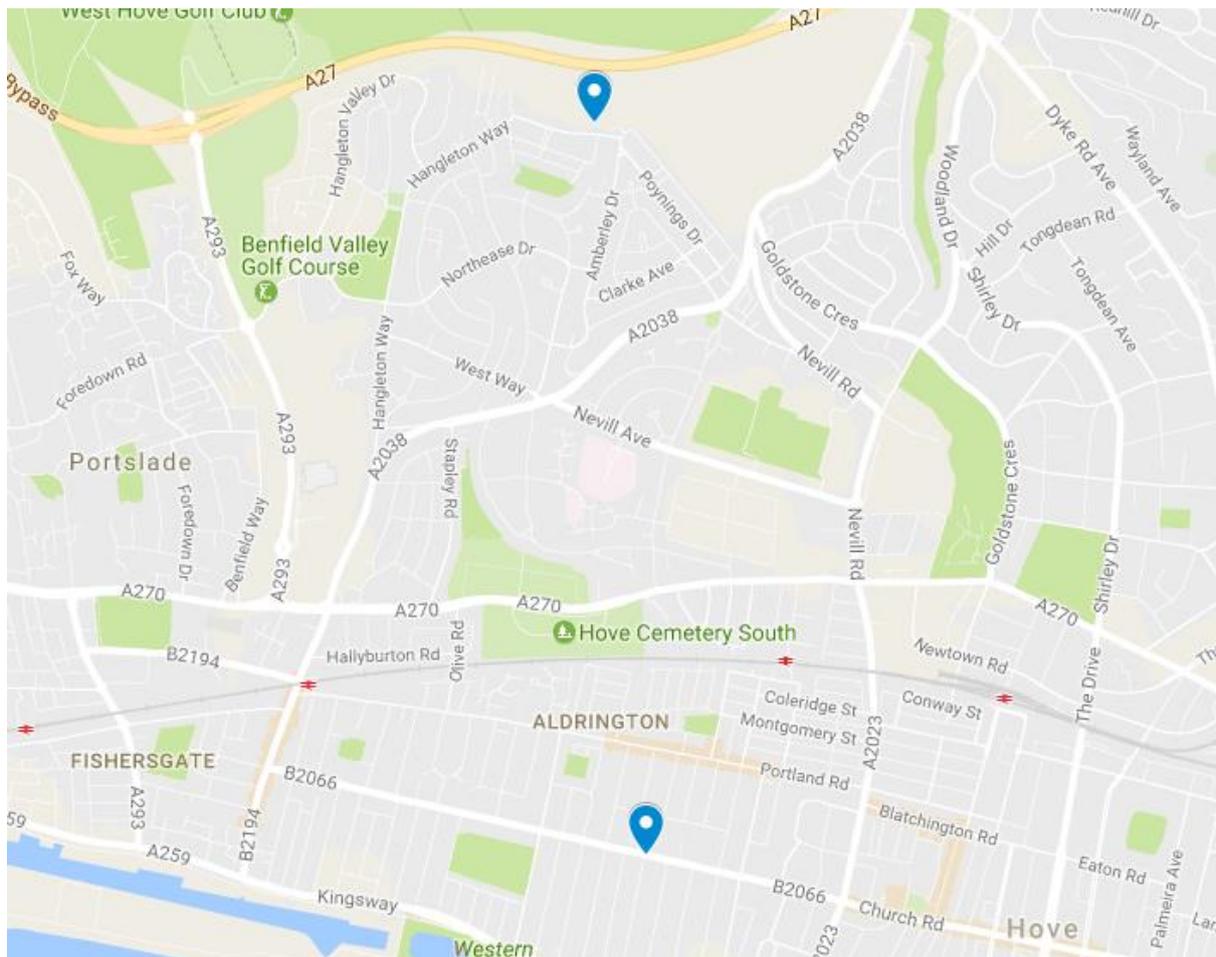
5. This is an Ecumenical Christian School and if oversubscribed, up to 50% of the places available after the application of 1, 2, 3 and 4 above, will be based on a 'faith' criterion; this criterion is detailed in the notes at the end of this policy.

If more applications meeting the faith criterion are received than there are places available, then:-

i. 20% of places will be offered in order of distance from the home address of the applicant to the school, distance being measured in a straight line from the middle of the front door of the student's accommodation to the centre of the main entrance of the school; priority being given to those who live closest to the school.

ii. 80% of places will be offered in order of distance from the home address of the applicant to the mid-point of the junction between New Church Road and Richardson Road; (the grid reference of this point being 527665:104983), distance being measured in a straight line from the middle of the front door of the student's accommodation to the point detailed. Priority will be given to those who live closest to the node.

iii. For applicants from the same block of flats, or who live the same distance from the school, random selection by the drawing of lots will be used as a final tie-breaker.



## **6. Other or non-faith places (referred to as 'open' places)**

If fewer than the designated number places are taken up by those satisfying the faith criterion, then these remaining places will be added to those offered to 'non-faith' applicants.

The places remaining after the 'faith' places have been allocated will be offered to any other applicants. If there are more applicants than there are places available in this category then:-

i. 20% of places will be offered in order of distance from the home address of the applicant to the school, distance being measured in a straight line from the middle of the front door of the student's accommodation to the centre of the main entrance of the school; priority being given to those who live closest to the school.

ii. 80% of places will be offered in order of distance from the home address of the applicant to the mid-point of the junction between Richardson Road and New Church Road; (the grid reference of this point being 527665:104983) distance being measured in a straight line from the middle of the front door of the student's accommodation to the point detailed. Priority will be given to those who live closest to the node.

iii. For applicants from the same block of flats, or who live the same distance from the school, random selection by the drawing of lots will be used as a final tie-breaker.

### **'Tied' applications**

If two or more applications cannot be separated by the criteria set out above then the place or places will be decided by the drawing of lots carried out by someone independent of the school.

### **Notes**

#### **Operation of waiting lists**

Where in any year, the school receives more applications for places than there are places available, a waiting list will operate for at least the first year. This will be maintained by the school and it will be open to any parent to ask for his or her child's name to be placed on the waiting list following an unsuccessful application. A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set (as applicable). Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

The parents of students on the waiting list will be contacted twice a year to ensure that they wish to remain on the waiting list.

#### **Home Address**

The home address is where the child spends the majority of time and is living with the person who has parental responsibility and is the parent as defined in Section 576 of the Education Act 1996 (we may require documentary evidence). If a child regularly lives at more than one address, the Governing Body will have to reach a conclusion about which should be counted as the main address when allocating places. This will normally be the address where the child is registered with a doctor.

#### **Faith Criterion**

Regular attendance is defined as fortnightly attendance at a Church, which is a member

of Churches Together in Britain and Ireland or a member of the Evangelical Alliance, for at least two years at the closing date for submission of a supplementary application form, which is midday on 30<sup>th</sup> November 2015. A Minister, Priest or Church Leader will need to sign the supplementary information form, confirming the attendance and the form must be submitted to the school before this date. A supplementary information form is available for applications under this criterion.

### **Appeals**

Parents who fail to gain a place at King's School for their child can appeal to an Independent Appeals Panel.

### **Sixth Form**

The first group of sixth form students will enter Year 12 in 2018. At this stage any admissions policy into post-16 education at King's School will be provisional because of possible national changes and we will consult on our policy for admission of students into year 12 at the appropriate time, but it is likely that:

- Any student wishing to pursue an AS and A level course of study will need to have attained 6 or more subjects at grade B or above (including English and mathematics) at GCSE level.
- To be able to study a particular subject at AS or A level a student will be expected to have attained a B grade in that subject at GCSE.